

MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 29th March 2023**,

at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

Present: Cllr D Dunkley (Chairman) Cllr I Draper (Vice Chairman) Cllr D Cranwell
Cllr D Green Cllr J Haycock Cllr H MacIver
Cllr Dermot Bambridge, Ward Councillor Silverstone Ward, WNC
Mrs S Hosking (Clerk to the Council)

4 members of the public present

PUBLIC PARTICIPATION SESSION:

A resident explained that they felt the Annual meeting of the Parish Council and Annual Parish Meeting are confusing and could be better explained to the public and suggested that the Annual meeting should take place before the Annual Parish Council meeting where any annual Parish Council decisions are made. The resident suggested an article for the Syresham Times on the subject to inform residents about the meetings.

A resident from the No Truck Stop campaign group firstly thanked the Clerk for the explanation of why there had been a change to the layout of the agenda and in particular the public participation session.

In the meeting of 22nd February, item 7, the Parish Council confirmed that after appointing Andrew Gray to prepare a letter of objection to the Truck Stop that this would be as far as the Parish Council was prepared to go in the matter. The resident suggested that the Minutes should indicate instead that this was as far as the Parish Council was financially prepared to go, and that the Parish Council should speak at the Strategic Planning Committee meeting.

A: The Parish Council does not agree that the statement should have included 'financially'. The Parish Council is awaiting official notification of the Strategic Planning Committee meeting and will then make a decision on speaking at the meeting.

A resident representing the Truck Stop campaign group said that they have been working hard to obtain additional support for the campaign. Brackley Town Council have agreed to submit an objection and several other local parishes and Towcester Town Council are considering the request. Primary School Governors also have the issue as an item on their next agenda. The resident also informed the Council that Andrea Leadsom has requested that the Council send out a petition to residents on their mailing list. Andrea Leadsom is planning to deliver the petition in the House of Commons week beginning 17th April and therefore urgently needs 200+ signatures from local residents. The resident asked if the Parish Council would therefore commit to help with obtaining signatures for the petition.

A: The email from Andrea Leadsom only arrived with the Clerk shortly before the meeting, and the Councillors have not yet seen it. The Parish Council will consider the request and get back to the resident. However, the Parish Council does not hold a residents' emailing list.

A resident has sent in a request for the provision of village noticeboards for use by the general public as a way of improving communication in the village.

MINUTES

1. Receive and approve apologies for absence.
Apologies received from Cllr C Munsey
2. Receive and approve for signature the minutes of the previous Parish Council meeting held on 22nd February 2023.
RESOLVED: The minutes for the Parish Council meeting held on 22nd February 2023 will be signed by the Chairman as a true record of the meeting.
3. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
None to declare.
4. Receive update report from Cllr Dermot Bambridge, Ward Councillor Silverstone Ward, WNC.
Full report to be uploaded with the Minutes to the parish website.

5. Matters arising – update only.

- Sports Field dog waste bin – the original quote was still valid, bin has arrived and will be installed next week, ahead of first April emptying round.
- Malt Lane HGVs letter sent to landowner, no response as yet.
- Alan Hawkins has been asked to remove one set of village white gates.
- Andrew Gray’s letter re the Truck Stop and potential planning considerations sent to WNC planning officer. The Parish Council are awaiting official invite to the Strategic Planning Committee meeting.
- NACRE Parish Council Network meeting – Cllr Cranwell mentioned there was a lack of awareness of Active Travel Routes, so he will provide NACRE with information as a member of SNATRA.
- WNC Hackney Carriage and Private Hire Taxi Policy Consultation 2023 – Cllr Jeskins to provide update.
- Main Road layby bin – WNC will monitor the area during April. The Parish Council asks residents not to litter pick in April, so that WNC can gauge the extent of the issue.
- Civility and Respect training date confirmed as 14th June. Whole Council to attend.
- 40mph repeater signs on Main Road, should be close to delivery time. We are also still awaiting the WNC 20mph advisory signs, Clerk will chase these again.
- Tractor training on Main Road, letter has been sent – no reply yet.
- Pathfinder III, the Clerk has had a response, the new coordinator for the project is collating survey reports and will then arrange for a meeting to be held in Syresham as soon as possible. The issue of mud on the pavement near the Swingfield has been raised again and will be discussed during the site meeting.
- Highways confirmed they would not repair the High Street pavement. The item will be brought to the next meeting for further discussion.
- Cllr Cranwell has registered as Parish Police Liaison for the Parish Council and is having initial induction meetings with the community police team and will have regular meetings with them during the year.

6. Quarterly planning update.

Planning ref	Address	Description	PC decision	Planning decision	Date decided
WNS/2022/1131/FUL	Fridays Barn Welsh Lane Crowfield Syresham NN13 5TW	Proposed kitchen extension with walled garden and swimming pool.	Supports	Approved	26/09/2022
WNS/2022/1298/FUL	Gearly House, Crowfield Road, Crowfield, NN13 5TW	Proposed garage conversion of double garage to habitable accommodation, first floor front extension, single storey rear extension, garage conversion of single garage to habitable accommodation	Supports	Approved	12/09/2022
WNS/2022/1423/FUL	14 High Street, Syresham, NN13 5HL	Single storey rear extension	Supports	Approved	04/10/2022
WNS/2022/1468/MAF	Aston Martin F1 Buckingham Road, Silverstone, Northamptonshire, NN12 8TJ	Construction of new ancillary building to house support services and facilities to Aston Martin’s F1 Headquarters, the provision of a link between this and the recently approved wind tunnel and associated works	Supports	Pending	
WNS/2022/1498/FUL	Stonestrow, Crowfield Road, Crowfield, NN13 5TW	Extension to create First Floor, porch, Garage Extension to create self-contained ancillary accommodation, new gate to access	Comments	Refused	24/10/2022
APP/W2845/D/23/33 14730	Stonestrow Crowfield Road Crowfield NN13 5TW	Appeal against refusal of a householder application	n/a	Appeal dismissed	21/03/2023
WNS/2022/1774/FUL	Primrose Hill Farmhouse Primrose Hill Farm, Brackley Hatch NN13 5TX	Demolition of existing garden room and study to the rear of the existing dwelling with replacement 2 storey extension	Supports	Approval	09/01/2023
WNS/2022/2034/FUL	Land to the South of Old Farmhouse, Crowfield.	Agricultural building and construction of a new section of internal track to connect proposed building with existing track.	No Objections	Approval	21/02/2023
WNS/2022/2010/FUL	Land West of The Hill, Syresham.	Proposed new dwelling	Object	Approved	13/03/2023

WNS/2022/2012/MAO	Land Parcel 2, West of Welsh Lane, Syresham.	Outline application for Truck Stop Facility with Associated Fuelling Station, Amenity Building including ancillary sale of goods, and other Associated Works, all matters reserved except for access	Object	Pending, awaiting Committee	
WNS/2022/2266/FUL	Long Meadow Farm Wappenham Road Syresham NN13 5HQ	Demolish existing bedroom area & conservatory. Single storey side & rear extension. Render & insulate existing bradstone walls. Construction of a new garage to the side of the property	Supports	Approved	14/02/2023
WNS/2022/2270/MAF	Land East of Dadford Road and South of A43 Silverstone Bypass Silverstone Park NN12 8GX	Earthworks to redistribute existing spoil heap to create a new planted bund and two landscaped mounds together with associated green infrastructure	Supports	Pending	
WNS/2022/1468/MAF	Aston Martin F1 Buckingham Road, Silverstone, Northamptonshire, NN12 8TJ	Construction of new ancillary building to house support services and facilities to Aston Martin's F1 Headquarters, the provision of a link between this and the recently approved wind tunnel and associated works. Amendment details: Building moved to the North, reconfigured floor layout and pedestrian link, additional windows to South elevation. Revised car park layout	Supports	Pending, awaiting Committee	
WNS/2022/2328/FUL	17 Burnham Place Syresham NN13 5HT	Proposed single storey front extension with associated internal and external works	Supports	Approved	23/02/2023
WNS/2022/2357/FUL	38 High Street Syresham NN13 5HL	Extension over existing garage rear single storey extension and front porch	Supports	Approved	10/03/2023
WNS/2022/2376/FUL	19 Bell Lane Syresham NN13 5HP	Proposed single story rear extension and loft conversion with rear dormer	Supports	Approved	21/02/2023

7. a) Approval of accounts for payment:

Payee	Amount	VAT	Cheque No	Power
NCALC Off to a Flying Start Training	£52.80	£8.80	101767	LGA 1972 s111 (1)
DCK Payroll Solutions March 2023	£12.00	£2.00	101768	LGA 1972 s111 (1)
Salaries (Month 12) incl. WFH allowance	£897.94	£0	101769	LGA 1972 s112 (2)
Microsoft Annual Subscription	£59.99	£10.00	Debit Card	LGA 1972 s111 (1)
Easyspace Professional email domain 2 yrs	£73.10	£12.18	Debit Card	LGA 1972 s111 (1)
NEST pension Feb salary contributions	£25.73	£0	Direct Debit	LGA 1972 s112 (2)
AVG Annual subscription	£79.99	£13.33	Debit Card	LGA 1972 s111 (1)
Eurooffice Printer inks and laminating pouches	£86.21	£14.37	Debit Card	LGA 1972 s111 (1)
HMRC gov PAYE payment month 11	£17.90	£0	Debit Card	LGA 1972 s112 (2)
WNC garden waste subscription - Cemetery	£55.00	£0	Debit Card	Litter Act, 1983 ss 5,6

Total Spend: £ 1,360.66

Receipts: £ 42.76 Interest

RESOLVED: That the above accounts be paid.

b) Bank Balances for approval Community: £ 8,314.39
Business: £ 21,811.61
Total: £ 30,126.00

RESOLVED: The above bank balances were approved.

8. Correspondence.

a) Local Government Boundary Commission West Northamptonshire ward boundary review consultation.

RESOLVED: The Parish Council has no comments to make.

b) Resident's complaint regarding Main Road tractor training during snow and ice conditions.

RESOLVED: Another letter will be sent by recorded delivery and residents who have complained will be informed.

- c) Request from Syresham Primary School for a community blossom tree to be planted in Syresham.
RESOLVED: The Parish Council agree that the best location for the tree would be the Bradbery Close verge. Francis Jackson will be contacted for permission, as the land has not yet been transferred to the Parish Council.
 A resident has also offered apple trees for planting around the village, if anyone would like any.
RESOLVED: These can be advertised to parish residents and landowners contacted to see if they would like them.
 - d) Thank you from Footpath Wardens for gift in recognition of their service.
RESOLVED: Thanks received.
 - e) Crowfield resident's enquiries relating to fire hydrant maintenance and advice on benefits from SNVB.
RESOLVED: Cllr Draper will ask his contact at the Fire Service who monitors fire hydrants. SNVB will be invited to the Annual Parish Meeting and to a Coffee shop to offer advice on benefits.
 - f) Response from Syresham St James PCC regarding Parish Council decision on Cemetery Maintenance.
RESOLVED: The Chairman will visit the Records Office to search for any evidence of a previous formal agreement. The Clerk will check to see if the disposal of Yew tree clippings form part of the agreement for the approved Yew tree maintenance works.
 - g) WNC consultation on variations to the Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022.
RESOLVED: No comments.
 - h) Email from resident requesting public noticeboards in Syresham.
RESOLVED: Several possible locations were discussed. However, before a decision is made, the Clerk will confirm with Highways that permission could be approved for any of the proposed locations on Highways property.
 - i) NACRE Funding application to provide direct support for biodiversity and climate change.
RESOLVED: Clerk to respond to survey and request support in all areas.
9. Annual review of internal financial control.
RESOLVED: Cllr David Green was appointed to continue carrying out internal financial checks.
 All in favour.
10. Confirm new dog waste bin emptying contract.
RESOLVED: It was agreed that Marcus Young would continue to empty 8 dog waste bins for the next year for £1,331.20 pa +VAT.
11. Confirm who will repaint village gates on Main Road.
RESOLVED: The Scouts have confirmed that they will repaint the gates once the weather has improved.
 The Parish Council will purchase painting supplies
12. Update on older children facilities consultation leaflets – Cllr Jeskins
 No update available. Deferred to the next meeting.
13. Receive Swingfield inspection report for March – Cllrs Green and Munsey.
 Mud on pavement outside the Swingfield again – Clerk to report on Fix My Street
 Equipment clean and in good order. There needs to be a Swingfield Spring Clean, an invitation will be sent to volunteers to help with that on 22nd April.
14. Receive prices for Swingfield sign and War Memorial no parking sign.
 Quote for the Swingfield sign was £210 + £60 installation. And the cost of the A3 memorial no parking sign was £25. All + VAT.
RESOLVED: The costs are approved and the signs will be ordered.
15. Discuss plans for delivering Swingfield bank verge rewilding trial.
 Brian Webster is not able to attend, but sent advice. Needs to be done early April, ground on bank to be de-turfed, dug and prepared before seeds go in, signs will need to be displayed to explain what is happening.
RESOLVED: A date will be arranged for volunteers to assist with ground preparation as soon as possible. £100 maximum budget is approved for sign printing.

16. Review Community Engagement training recording and consider how suggestions could be applied.
RESOLVED: The Parish Council will hold a meeting to solely look at Engagement and Training with a holistic approach where all forms of current and proposed engagement/communication methods can be reviewed and additional options considered. Meeting date set for Monday 15th May 2023.

Suspend standing order 3x.

17. Consider action plan for applying for 7.5T weight limit on Main Road and to Pimlico – Cllr Cranwell
RESOLVED: Cllr D Cranwell will review the Highways weight limit application guidance and report back to Parish Council.
18. Consider further action to remove abandoned road signs and sandbags from around the village.
Cllr D Cranwell and Cllr D Bambridge toured the village, recorded and reported all abandoned signage.
19. Consider review of community section of the parish website.
RESOLVED: A full website review will be discussed at the Communications and Engagement meeting, as arranged under item 16.
20. Review formation of committees and working to take ownership and be responsible for groups as set out in Parish Council minutes of 28th January 2022, item 24 – Cllr Cranwell
Suggestion from Cllr Cranwell that actions fizzle out as there is no ownership. Residents could be invited to be involved and work in partnership with the Parish Council in working parties as non-voting members.
Discussion moved on to ownership of actions, see item 23.
21. Consider improvements to communication of outcomes raised by residents at meetings or through correspondence.
RESOLVED: The Clerk will keep detailed log of communication with members of the public, with details of resolutions and dates of reply.
22. Review Community Engagement and Communications including the display of contact details for each Parish Councillor and Clerk on the website and emailing list for residents – Cllr Cranwell
RESOLVED: Display of contact details will be discussed at the Communications and Engagement meeting, as arranged under item 16.
23. Consider use of action plans and how to ensure proposals are concluded, including the appointment of a Councillor and/or members of the public for seeing actions through – Cllr Cranwell
RESOLVED: The Clerk will prepare quarterly actions reports, detailing Parish Council resolutions and date actioned or details of progress. Action Plans will be used for complex actions, Cllr Cranwell to provide examples.
24. Consider adoption of NCALC Area for Improvement form – Cllr Dunkley
The form is for Councillors to suggest improvements to Parish Council working.
RESOLVED: The NCALC Area for Improvement Form is approved for use.
25. Climate Change & Environment Committee report – Cllr Munsey
The Climate Change & Environment Committee (CCEC) Minutes outlining recent discussions and actions were circulated.
RESOLVED: The Minutes were received. A leaflet for circulation around the Parish is being prepared by the CCEC. These should be printed on recycled paper and include a sentence to encourage residents to recycle it after use.
Cllr Cranwell stated that he felt the CCEC had done nothing and would therefore resign.
Cllrs Draper and Haycock refuted this allegation. Cllr Haycock suggested that she would then consider her position on the committee.
26. Consider declaring a Climate Emergency.
Declaring a Climate Emergency report circulated.
RESOLVED: Syresham Parish Council declared a climate emergency. The CCEC will now be responsible for preparation of an action plan and council policies relating to this issue.

27. Consider joining the No Mow May scheme.
Scheme details email from Sustainable West Northants circulated
Recommended by CCEC that the Cemetery, Swingfield and Abbey Road (tree side) are mown, but all other areas considered as part of the scheme.
RESOLVED: Syresham Parish Council will support the No Mow May scheme and will leave all mowing except for the Cemetery and Swingfield during May. Residents will be made aware of the scheme and encouraged to take part.
28. Receive Silverstone Traffic Management meeting report – Cllr Draper
Meeting slides and notes were circulated.
RESOLVED: The meeting information was received.
29. Receive HS2 Liaison group meeting slides and notes from 24th February – Cllr Haycock
Meeting slides and notes were circulated.
RESOLVED: The meeting information was received. A report of the meeting was handed to the Clerk by Cllr Haycock, this will be circulated with the Minutes of this meeting.
30. Consider Parish Council post box in Syresham – Clerk
RESOLVED: Post box quotes and designs will be collated for the next meeting. Permission would need to be sought if attaching the box to a building in Syresham.
31. Clarification of role of Parish Council in Coronation event planning.
RESOLVED: There is no executive Parish Council Coronation committee. This was not made clear in the last Parish Council meeting. Residents had briefly discussed the possibility of the community using the Sports & Social Club field. But the Parish Council is not managing the event, residents will independently decide on event organisation.
32. Update on recent Fix My Street reports relating to blocked drains.
Drain in High Street (opp. School) to be repaired within a month.
Drain on corner of High Street/Main Road cleared by Highways but problem will need to be monitored.
33. Annual Parish Meeting plans and advertising – Clerk
Example posters circulated for ideas on how to encourage attendance by residents and organisations.

Current speakers who have confirmed their attendance:
CA – WN (Climate Action West Northants) Kits to measure thermal efficiency of homes.
Dr Janet Jackson, Northampton University – Improvement of Community Green Spaces.
SNVB – Cost of Living assistance and benefits.

RESOLVED: An earlier poster will be displayed and information on Facebook, website and ST to let residents know that they can set the Agenda.
34. Set Village Design Statement Update meeting date - Deferred to September meeting.
35. Items for inclusion in next meeting's Agenda - Email the Clerk with items for the next Agenda.
36. Confirm date of next Parish Council meeting - The next meeting will be on Wednesday 26th April.
Cllr Cranwell offered his apologies for the next meeting.

Meeting closed at 9.35pm



Mrs Samantha Hosking
Syresham Parish Clerk

tel: 01280 851178
email: parishclerk@syresham.com

Copies of all council papers are available to download at www.syreshamvillage.com