

MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 28th June 2023**,

at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

Present: Cllr Dot Dunkley (DD) (Chair), Cllr Ian Draper (ID) (Vice-Chair), Cllr David Green (DG), Cllr Jenny Haycock (JH), Cllr Christina Munsey (CM), Cllr Helen MacIver (HM) and Emma Lavers (EL) (Clerk and RFO to the Council)

Ward Cllr Dermot Bambridge and 1 member of the public present

MINUTES

- To receive and accept any **APOLOGIES** for absence.
Apologies were received from Cllr David Cranwell and Andrew Hornby (Footpath Warden).
- PUBLIC PARTICIPATION SESSION.**
The member of the public attended to hear the discussion on parking issues within the parish.
- To receive and approve for signature the **MINUTES** of the previous Parish Council meeting held on 17th May 2023.
Proposed: ID, seconded: JH All in agreement and the minutes were signed by the Chair.
- MATTERS ARISING** – Update only.
It was noted that the Councillor vacancy advertisement has gone up and eligible candidates will be invited to the July meeting.
It was noted that the post box for the village is ongoing.
- To receive **DECLARATIONS OF INTEREST** under the Council’s Code of Conduct related to business on the agenda.
Declarations received as follows: CM – 17c and 18a, DG – 17c and 18a, ID – 18a, DD – 17c and 18a.
- To receive update **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC.
DB advised the council that there was no update to provide on the Truck Stop application. The last update report was from environmental protection on the noise. Restrictions will be imposed so that the truck stop cannot make more noise than that of the road traffic. DB reported that he had been to a meeting with Kier who confirmed a £30million budget. It was noted that the cost to repair current road conditions is estimated to be over £200million. £8million has been allocated to maintain the roads and new equipment has been purchased to repair roads much faster.
- To consider the following **PLANNING** Applications:
It was **resolved** to make no comment on **2023/5298/NMA** and **WNS/2022/2270/MAF**, and to object to **2023/5516/OUT** as detailed in the table below.

Application Number	Details	Location	Comment
2023/5298/NMA	Non-material amendment WNS/2022/2376/FUL (proposed single story rear extension and loft conversion with rear dormer) to exclude the loft	19 Bell Lane, Syresham, NN13 5HP	No comment - Proposed: HM, Seconded: CM All agreed

	conversion and rear dormer. Deadline: 29th June 2023		
WNS/2022/2270/MAF	Earthworks to redistribute existing spoil heap to create a new planted bund and two landscaped mounds together with associated green infrastructure. Deadline: 29th June 2023	Land East of Dadford Road and South of A43 Silverstone Bypass Silverstone Park Silverstone NN12 8GX	No comment – Proposed: CM, Seconded: JH All agreed
2023/5516/OUT	Outline planning application for the demolition of existing industrial and agricultural buildings and the construction of three detached dwellings. (All matters reserved except access & layout. Deadline: 10th July 2023	Long Meadow Farm Wappenham Road Syresham West Northamptonshire NN13 5HQ	Object on the basis that the application is outside the village confines – Proposed: DG, Seconded: CM All agreed

8. FINANCE

a. To approve the following payments:

It was noted that ***two payment amounts had changed** since the agenda was published due to an error in the pay slip from DCK Payroll.

It was **resolved** that the below payments are approved. **Proposed: ID, Seconded: JH**

Payee	Amount	VAT	Cheque No	Details	Power
C Munsey	£124.80	£0	101782	Village Flower Box Plants	Open Spaces Act
Les Hawkins & Sons	£360.00	£72.00	101783	To install concrete base to pedestrian gate into the Swingfield	Open Spaces Act
E Lavers	*£1153.58	£0	101784	Salary inc. WFH allowance	LGA 1972 s112 (2)
Syresham Times	£100.00	£0	101785	Payment contribution	LGA 1972 s142
DCK Payroll	£25.00	£5.00	101786	Payroll fee June 2023	LGA 1972 s111 (1)
Nest	£31.85	£0	Direct Debit	Pension May salary contributions – Outgoing Clerk	LGA 1972 s112 (2)
Nest	*£69.83	£0	Direct Debit	Pension May/June salary contributions – New Clerk	LGA 1972 s112 (2)

Citizens Advice Bureau (Banbury)	£100.00	£0	Debit Card	Donation	LGA 1972 s142
HMRC	£407.10	£0	Debit Card	PAYE payment	LGA 1972 s112 (2)

b. To note any receipts

- i. Acknowledge and approve transfer of £10,000 from Business account to Community account on 23/05/2023 by SH.

It was noted that this transfer had taken place.

- ii. Acknowledge receipts of £158.75

It was noted that these receipts were unknown and it was **resolved** that EL should investigate. At the end of the meeting, it was discovered that the receipts were from a bank statement from The Syresham Times, which Barclays had included in the Parish Council paperwork.

c. To approve the bank balances on 25th May 2023

It was noted that the council's bank balances at 25th May were as follows:

Community Account: £14,465.64 Business Account: £28,904.96

It was **resolved** that the above accounts are a true record.

9. To discuss and agree to set up dedicated **EMAIL ADDRESSES** for Councillors

It was noted that our website provider 2Commune can host our emails for a cost of £35+VAT per email account, per annum. This would total £378.00 for the year. It was **resolved** that this be deferred to discuss at the rescheduled communications meeting. It was **resolved** that the communications meeting be scheduled for 24th July at 7.30pm in the Village Hall meeting room. EL to book the meeting room.

10. To discuss and agree costs for **PHONE LINE FOR NEW CLERK**

EL advised Councillors that there is a virtual landline service which costs £7.95 per month and the phone calls will be diverted to a number of your choice i.e., the Clerk's mobile. **Proposed: DG, seconded: ID** - It was **resolved** that the cost be agreed. EL to confirm whether we can keep the existing BT landline number and how calls are managed out of hours.

11. **DEFIBRILLATORS**

- a. To discuss possible new defibrillator for the parish and agree location.

It was noted that a new defibrillator could go on the church. It was **resolved** to get permission from Alice at the church and approach the charity in Brackley who have been raising money for defibrillators.

- b. To agree what to do with the defibrillator in Crowfield. Electricity is being disconnected in July and it will cost £232.06 for a 2-year contract.

Proposed: HM, Seconded: JH. It was **resolved** that the council pays half of the electricity for a 2-year contract, totaling £116.03.

It was noted that Silverstone Circuit and their medical team are offering defibrillator training which Councillors agreed would be beneficial.

12. To consider NALC's recommendation for update to **COMPLAINTS PROCEDURE**

It was noted that this was something the council were considering. EL to check and bring it back to the council for review.

13. DOG BINS

- a. To discuss and agree options for dog waste bags in the pocket park.
This option was not agreed.
- b. To confirm the condition of dog waste bins and consider if any require maintenance/replacement.
It was noted that the council should think about the budgeting for ongoing maintenance. It was **resolved** that EL will contact Marcus Young to review the current condition and provide a quote.

14. To discuss and agree actions to resolve the **PARKING ISSUES** within the parish.

It was noted that there are parking issues across the parish and particularly on Abbey Road and the High Street. The pub is looking to rent rooms which will contribute to the issues.

Proposed: DG, seconded: HM – it was **resolved** to contact Helen Howard at WNC to suggest herringbone parking opposite the pub and opposite the school.

15. To agree any actions to resolve the **ROAD DAMAGE FROM SLURRY TRUCKS** (particularly on Broad Street)

It was noted that not much more could be done to resolve the issues. Cllr Bambridge advised that reporting these issues on Street Doctor will ensure the report goes straight to WNC and investigated quicker.

16. To consider further action after Highways have refused to repair the **HIGH STREET PAVEMENT**, due to lack of funds.

Cllr Bambridge advised that Highways refute the suggestion that they refused to repair the pavement due to lack of funds. They have asked Cllr Bambridge to investigate the matter further. Councillors updated Cllr Bambridge on the issues, and it was **resolved** that Cllr Bambridge will speak to Highways.

17. OTHER INTERNAL REPORTS

- a. To receive **SWINGFIELD** report from Cllrs D Green and C Munsey
Report received from CM. Everything is ok, but the baby swings are becoming discoloured, and all the equipment could do with a clean. DG tightened up some loose bolts. The Sycamore tree continues to be a concern. EL advised that ROSPA have agreed to include the sycamore tree in their June report, and this should be received soon. It was also suggested that the council review the report from May to see what needs to be monitored.
- b. To receive **PATHFINDER** meeting report
CM provided an update on a recent meeting with the WNC Emergency Planning team. A follow-up meeting has been scheduled for 14th July to meet with Richard and review plans to improve the flooding at Swingfield.
It was also noted that someone had been out and cleared the blocked drain.
- c. To hear the report from Cllr Munsey on the **HEARING LOOP** at the village hall, following a recent meeting to resolve the issues experienced.
CM confirmed that the hearing loop is working in the village hall. There is a goose microphone used for the speakers and this can pick up one or two speakers at a time. The speakers must speak clearly into the microphone to be picked up. There is also a handheld microphone and a lapel which are connected to the hearing loop. It was noted that the hearing loop had been accidentally switched off after the pantomime, but this was rectified, and the switch isolated to avoid a recurrence. To improve the experience, the handheld microphone should be handed around to anyone asking questions in the audience to ensure everyone is heard. Headsets are also a possibility and money was provided for these last year, however this has not yet materialised.

- d. To hear the report from Cllr Munsey on the preferred position and costs for a **PARISH BENCH**
Proposed: CM, seconded: JH It was **resolved** that the council replaces the bench at the top of the High Street.
- e. To receive latest report from **FOOTPATH WARDEN**, Andrew Hornby
EL advised that Andrew had been in touch and reported that Kier had asked him to stop reporting so many issues and to focus on those which pose a health and safety risk. It was **resolved** that the council should ask for a volunteer to help maintain footpaths and ask Michael Dempsey for a quote.

18. CORRESPONDENCE

- a. To review and agree to support **The History Society's** application to WNC for a new computer.
Proposed: HM, seconded: JH It was **resolved** to agree to this application and EL to email the grants department.
- b. To review the report from **The Wildlife Trust** and decide on the next steps.
The report was noted, and decisions as follows:
 - Verge 1 (Wappenham Rd – Jubilee Tree) – **Proposed: CM, seconded: JH** – it was **resolved** to leave the back section around the hedge and mow around the tree.
 - Verge 2 (Wappenham Rd) – **Proposed: JH, seconded: CM** – it was **resolved** to erect a sign and post the report on the website so members of the public can see the reasons behind the venture. We will laminate the report and put it up to view in the meantime.
 - Verge 3 (Bell Lane) – It was **resolved** to continue to mow here.
 - Verge 4 (Abbey Road) – It was **resolved** to leave the section under the trees.
 - Verge 5 (Main Road) – It was **resolved** to keep swathe cut and mow later in the year.CM will ring the Wildlife Trust to come back out and review.

The meeting closed at 9:00pm.



Mrs Emma Lavers
Syresham Parish Clerk

email: parishclerk@syresham.com

Please note, this is a public meeting, and you may be filmed, recorded and published. Copies of all council papers are available to download at www.syreshamvillage.com