

MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 26th July 2023**,
at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

Present: Cllr Dot Dunkley (DD) (Chair), Cllr Ian Draper (ID) (Vice-Chair), Cllr David Cranwell (DC), Cllr Christina Munsey (CM), Cllr Helen MacIver (HM) and Emma Lavers (EL) (Clerk and RFO to the Council)

Ward Cllr Dermot Bambridge and 5 members of the public present

DRAFT MINUTES

1. To receive and accept any **APOLOGIES** for absence.
Apologies were received by the Chair from Cllrs Jenny Haycock and David Green.
2. **PUBLIC PARTICIPATION SESSION.** An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.
A member of the public shared their concerns about the bus changes to Banbury College. The new bus timetable does not allow the students to get to the college on time. This will be discussed later on the agenda.
A member of the public shared with Councillors their desire to fill the Councillor vacancy and the Councillors asked questions to get to know the applicant.
3. To fill the **COUNCILLOR VACANCY** by co-option:
 - i. Members to vote for the successful candidate for co-option
DD advised that the Councillors would come back to the applicant.
 - ii. To co-opt the successful candidate and signing of Acceptance of Office
This item was deferred.
4. To receive and approve for signature the **MINUTES** of the previous Parish Council meeting held on 28th June 2023.
Proposed: HM, Seconded: CM. It was **resolved** to approve the minutes and the Chair signed them.
5. **MATTERS ARISING** – Update only
It was noted that we are awaiting responses from Michael Dempsey on the clearing of footpaths and Helen Howard on parking in the village.
It was also noted that the High Street pavement was still outstanding. Cllr Bambridge asked that we forward the last email from Helen Howard, so he can follow this up. Cllrs confirmed that the council wants the pavement to be levelled off. Mark Morrell came out and had a look and contacted Highways but there has been no response. It was noted that someone fell here and so it is a proven trip hazard.

6. To receive **DECLARATIONS OF INTEREST** under the Council’s Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
None received.
7. To receive update **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC. Cllr Bambridge shared his report, and this will be made available on the website.
8. To consider the following **PLANNING** Applications:
It was **resolved** to make no comment on **WNS/2023/0488/FUL**, and to object to **2023/5786/OUT** as detailed in the table below.

Application Number	Details	Location	Comment
2023/5786/OUT	Demolition of two existing outbuildings with the erection of a car port, proposed dwelling and associated parking outline application with all matters reserved apart from access and outline. Deadline: 31st July 2023	Peppercorn Cottage 22 Bell Lane Syresham West Northamptonshire NN13 5HP	Object on the basis that the application does not conform to the design statement, there are access concerns and concerns with the proximity to the neighbouring property. Proposed: DC, Seconded: CM All agree
WNS/2023/0488/FUL	Proposed residential conversion of outbuildings and construction of new first floor over, removal of existing porch and relocation, including internal alterations. Amendment Details: Change of red line, change from certificate A to B Deadline: 3rd August 2023	Hoppersford Farm Road to Pimlico Pimlico NN13 5TN	No comment – all agreed

9. FINANCE

i. To approve the following payments:

It was noted that ***one payment amount had changed** since the agenda was published as the amount was different when paying on the HMRC website.

It was **resolved** to pay the below payments. **Proposed: CM, Seconded: ID**

Payee	Amount	VAT	Cheque No	Details	Power
Sarum Graphics	£103.00	£0	101787	400 A5 leaflets for CCEC	LGA 1972 s111
Playsafety Limited	£113.50	£22.70	101788	Annual Inspection - Swingfield Playground	Open Spaces Act
E Lavers	£881.80	£0	101789	Salary inc WFH allowance	LGA 1972 s112 (2)
E Lavers	*£465.04	£0	101790	HMRC payment - to reimburse the clerk for paying the £104.83 payment on this agenda and £359.75 approved on the June agenda	LGA 1972 s112 (2)
DCK Payroll	£10.00	£2.00	101791	Payroll fee July 2023	LGA 1972 s111 (1)
Helen Maclver	£54.93	£0	101792	Reimbursement for paint and paint brushes	Open Spaces Act
Northants CALC	£429.00	£85.80	101793	GDPR, Finance and Code of Conduct Training	LGA 1972 s111 (1)
Mr D Hughes	£116.03	£0	101794	Electricity cost for Crowfield Defibrillator	Public Health Act 1936 s87
Nest	£41.19	£0	Direct Debit	Pension July 2023	LGA 1972 s112 (2)
NPower	£187.53	£9.38	Direct Debit	Street Lighting	Parish Councils Act 1957 s3
HMRC	£277.39	£0	Direct Debit	PAYE payment July 2023	LGA 1972 s112 (2)
HMRC	£104.83	£0	Debit Card	PAYE - Employer's NI payment June 2023	LGA 1972 s112 (2)

ii. To note 3 pence card charge when £47.35 payment was made to HMRC with Syresham PC bank card. Total payment taken was £47.38
This was approved.

iii. To note any receipts

It was noted that two receipts had been received as follows: £2477.74 for the VAT return and £61.18 in interest.

iv. To approve the bank balances

It was **resolved** to approve the following bank balances as of 23rd June 2023:

Community Account: £12,366.77, Business Account: £31,443.88. **Proposed: ID, Seconded: CM.**

v. To decide whether to increase the training budget from our reserves

It was **resolved** to increase the training budget by £500.00 from reserves. **Proposed: ID, Seconded: HM. All agree.**

10. To discuss and decide whether to pursue a permanent **20MPH SPEED LIMIT** throughout Syresham Village

It was **resolved** that we contact Helen Howard to pursue a permanent 20mph speed limit within the centre of the village (not including Main Street). It was noted that Annie Bailey at WNC has advised that she will support this suggestion. Cllr Bambridge also confirmed that he supports this request.

11. To receive items for **SYRESHAM TIMES**

It was requested that the following be added to Syresham Times:

- The revitalisation of neighbourhood watch
- Wildlife Trust update
- Pathfinder update
- Sign in Swingfield has been taken down and is being updated
- Sign by the war memorial has been erected
- Climate change leaflets have been delivered
- Latest A43 closures

12. OTHER INTERNAL REPORTS

i. To receive **SWINGFIELD** report from Cllr D Dunkley and review report from Playsafety Ltd

DD advised that she hadn't had time to complete the Swingfield report for July. It was noted that Playsafety Ltd had inspected the park and the following needs attention:

- The bench by the gate needs attention. It was **resolved** to get a quote to get this fixed
- The padlock on the substation needs to be checked. It was **resolved** to add this to the monthly checklist
- The slide/house is rotting. It was noted that the Council has met with Wickstead. DD proposed getting two quotes from other suppliers and bringing this to Council in September
- Rubber name plate is missing

ii. To receive **PATHFINDER** meeting report from Cllr D Dunkley and decide next steps

It was noted that the Council can apply for a £3000.00 grant. The Council needs to review the recent report which we are waiting for from Annie. Once received it was noted that the Council will need to sit down and go through it all. It was **resolved** to follow up with Annie on the report.

iii. To receive **YOUTH PROVISION** meeting report from Cllr C Munsey and decide next steps

It was noted that Becky had been out, and a report was shared amongst Councillors. We were disappointed, as it was felt that we were misled on age groups. DC advised that he has another contact for older child provisions which he will contact. It was noted that we will be having a free taster session in September which will be advertised. It was suggested that we should conduct a needs survey to establish how many of the age group we have and what provisions they would like. It was **resolved** to send Becky's details to ID to advertise in Syresham Times.

iv. To receive update on **VERGE BIODIVERSITY SURVEY** from The Wildlife Trust
It was noted that The Wildlife Trust had identified a verge to preserve. It was **resolved** to ask whether we need to do anything for the preservation.

v. To receive update from Cllr I Draper on Silverstone Circuit
It was noted that there will be a debrief with the circuit following the GP. All comments should be sent to ID to share. HM advised that she would send some information to be shared with the circuit.

13. CORRESPONDENCE

i. To review resident correspondence regarding the bus services to Banbury College
Cllr Bambridge suggested speaking to Tony Baggot-Webb who is a Councillor in Brackley and the cabinet member at WNC who looks after Highways.
HM suggested contacting Stagecoach to see if they will come to a PC meeting. It was **resolved** to contact Stagecoach, all agree.

ii. To consider WNC CONSULTATIONS as follows:
a. Community Governance Review (Boundary Review)
It was **resolved** that no comment should be made as this doesn't affect us.

b. Future Waste Services
Cllr Bambridge advised that this should be taken seriously. It was **resolved** to:

- Add this to Syresham Times
- Put it on Facebook and the website and encourage the public to take the survey
- Councillors to review and complete as individuals

It was noted that the next meeting will be held on Wednesday 27th September and Cllr Bambridge sends his apologies in advance but will send a written report.

The meeting closed at 20.41.



Mrs Emma Lavers
Syresham Parish Clerk

email: parishclerk@syresham.com

Copies of all council papers are available to download at www.syreshamvillage.com