

# SYRESHAM PARISH COUNCIL



Parish Office  
Village Hall Meeting Room  
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Issued: 20 June 2024  
To: All parish councillors  
From: Mrs Nichola Ali, Clerk to Syresham Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Syresham Parish Council in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE on **Wednesday 26<sup>th</sup> June 2024** at 7.:30pm. When the following business will be transacted.

## AGENDA

**24/069** To receive and approve **APOLOGIES** for absence.

**24/070** To receive and approve for signature the minutes of the meeting held on Wednesday 29<sup>th</sup> May 2024.

**24/071** To receive **DECLARATIONS OF INTEREST** under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**

**24/072 PUBLIC PARTICIPATION SESSION.** An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.

**24/073 MATTERS ARISING.** To note any non-actionable updates for report only.

**24/074** To receive the **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC.

## 24/075 FINANCE.

I. To **APPROVE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
HMRC	£95.86	£0.00	Direct Debit	PAYE-Employer's NI payment Month 3 2024	LGA 1972 s112 (2)
Scribe Accounts	£34.00	££6.80	Direct Debit	Monthly Subscription – accounts software	LGA 1972 s111 (1)
NCALC	£96.00	£19.20	BACS	Training Course – Planning GL, RW	LGA 1972 s111 (1)
Parish Clerk	£1082.88	£0.00	BACS	Salaries (Month 3) incl. WFH allowance	LGA 1972 s112 (2)
Cuttlefish Multimedia Ltd	£249.60	£49.92	BACS	.gov.uk email addresses x 10	LGA 1972 s111 (1)
Syresham Church Council	£20.00	£0.00	BACS	Agreed contribution towards electricity costs for defibrillator located at the church	Public Health Act 1936 s87
C Munsey	£92.80	£0.00	BACS	Reimburse Cllr M Munsey for flowerbed supplies.	Open Spaces Act 1906 s10

II. To **NOTE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
Viking Safety Signs	£8.15	£1.63	Equals Card	No Camping Sign	LGA 1972 s111 (1)
Bluebell	£14.95	£2.99	Direct Debit	Telephone Line Rental	LGA 1972 s111 (1)

- III. Bank balances for approval.
- IV. To note transfer of funds of £3000 from savings acc to current acc.
- V. To note refund of £1.98 received from Bluebell Cloud Solutions for incorrect payment taken last month.
- VI. To note bank reconciliation dated 02/06/24

## 24/076 OTHER INTERNAL REPORTS.

- 1. To receive **Swingfield Report** from **DG/CM** for most recent inspection
- 2. To receive Police Liaison report from **DC**

**24/077** To **NOTE** that the Parish Clerk and Councillor email addresses are all set up and councillors have been provided a link to set up their individual log in. The new email addresses will now be changed on the website to reflect this and moving forward all correspondence will be via the new email address only.

**24/078** To **ACKNOWLEDGE** the RoSPA Play Safety Inspection Report for Swingfield. Report provided to Cllrs prior to meeting.

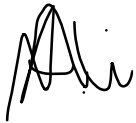
**24/079** To **APPROVE** the complete adopted financial regulations by Syresham Parish Council. Emailed to Cllrs.

**24/080** To **APPROVE** the amended Terms of Reference. Emailed to Cllrs.

**24/081** To discuss Double Yellow Line application and recent request for the High St and note there is a deadline for all applications for this year of 1<sup>st</sup> August 2024.

**24/082 DOG LITTER BINS.** Discuss the request received from GL to have 2 dog bins in Crowfield.

**DATE OF NEXT MEETING** Wednesday 31<sup>st</sup> July 2024.



Nichola Ali  
Syresham Parish Clerk

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**Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.syreshamparishcouncil.gov.uk](http://www.syreshamparishcouncil.gov.uk)**