

SYRESHAM PARISH COUNCIL



Parish Office
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MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 27th November 2024**

at 7.30pm in the Village Hall Meeting room, Main Road, Syresham, NN13 5HE

Minutes

Present: Cllr D Dunkley (DD) (Chair), Cllr I Draper (ID) (Vice Chair), Cllr C Munsey (CM),
Cllr R Woolley (RW), Cllr D Green (DG), Cllr A Jeskins (AJ),
Ward Cllr D Bambridge (DB),
Nichola Ali (NA) (Clerk and RFO to the Council)

No members of the public were present

24/162 To **NOTE APOLOGIES** for absence.
Apologies received and **NOTED** from Cllr H Maclver.

24/163 To receive and approve for signature the **minutes** of the meeting held on Wednesday 30th October.
RESOLVED

24/164 To receive **DECLARATIONS OF INTEREST** under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
CM declared an interest in item 24/168 and refrained from commenting on this item.

24/165 PUBLIC PARTICIPATION SESSION. An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.
No members of the public were present.

24/166 To receive the **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC.

RECEIVED – This will be available on the website shortly.

24/167 To consider the following **PLANNING** Applications:

Application Number	Details	Location
WNC/24/00023/MINVOC	<p>Planning application for camping, caravan and lodge development by means of mineral extraction including the formation of an enhanced highway access.</p> <p>Deadline for comments: 02.12.24</p> <p>Link to application: https://www.westnorthants.gov.uk/current-minerals-and-waste-planning-applications/current-minerals-and-waste-planning-applications-south-northamptonshire</p>	Needles Hall Farm, A43 Oxford Road, Brackley Hatch, Brackley, Northamptonshire, NN13 5TX
2024/5336/OUT	<p>Outline application (all matters reserved except access) for a proposed new dwelling with access.</p> <p>Deadline for comments: 11.12.24</p> <p>Link to application: https://wnc.planning-register.co.uk/Planning/Display/2024/5336/OUT?cuuid=268D11A6-ED4B-49C2-90BF-D04DF7F8E191</p>	Land behind 32 Broad Street Syresham Brackley NN13 5HS

WNC/24/00023/MINVOC – OBJECT, Cllrs object to the planning application with the following comments:

Concerns over access on the A43 for entry and exit to the site. Entrance by appointment only is not reliable and where would heavy duty vehicles wait whilst waiting for their appointment time if they arrived early? Proposal of adding a right-hand turn is dangerous. What would happen about the sewage for future developments?

2024/5336/OUT – NO OBJECTIONS

The parish council gave no objections however they would like to note concerns over this development causing additional traffic and parking in Broad Street.

24/168 FINANCE.

I. To **NOTE** the following payments:

Details	Payee	Power	Net Amount	Payment Type
Scribe Monthly Fee Inv 7525	Scribe Accounts - starboard systems	Local Government Act 1972 s.111	£34.00	Direct Debit Unity Trust Bank Current Acc
Monthly Telephone Bill	Bluebell Cloud Solutions	Local Government Act 1972 s.111	£14.95	Direct Debit Unity Trust Bank Current Acc
Section 137 Grant Award Syresham Tapestry	Syresham History Tapestry Group	LGA 1972 S137	£200.00	Unity Trust Bank Current Acc
Section 137 Grant Award 1st Syresham Brownies	1st Syresham Brownies	LGA 1972 S137	£150.00	Unity Trust Bank Current Acc
Reimb C Munsey Flowerbed Supplies Nov	C Munsey	Highways - Highways Act 1980, s.96	£43.90	Unity Trust Bank Current Acc

Flowerbed Maintenance	Nigel F Munsey	Highways - Highways Act 1980, s.96	£100.00	Unity Trust Bank Current Acc
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II. To **APPROVE** the following payments:

Details	Payee	Power	Net Amount	Payment Type
November salary month 8 inc WFH Allowance	Parish Clerk Salary NA	Administration of the council - Local Government Act 1972 s 112 (1)	£1,082.88	Standing Order Unity Trust Bank Current Acc
HMRC Tax & NI Month 8	HMRC PAYE	Administration of the council - Local Government Act 1972 s 112 (1)	£95.86	Direct Debit Unity Trust Bank Current Acc
Nest Pension Contribution - November	Nest Pension	Administration of the council - Local Government Act 1972 s 112 (1)	£42.51	Direct Debit Unity Trust Bank Current Acc
DM Payroll Services- Oct-March	Diane Malley (DM Payroll Services Ltd)	Local Government Act 1972 s.111	£66.00	Unity Trust Bank Current Acc
Kier 20 is plenty signs x 4	Kier Nordis Signs	Highways - Road Traffic Regulation Act.1984, s.72	£50.00	Unity Trust Bank Current Acc
Parish Online Subscription	Parish Online	Local Government Act 1972 s.111	£49.00	Unity Trust Bank Current Acc
Viking Stationery	Viking	Local Government Act 1972 s.111	£27.91	Unity Trust Bank Current Acc

III. Bank balances for approval;

Unity Current Account: **£5,587.46**

Unity Savings Account: **£35,079.24**

Unity Reserve Acc: **£20,786.16**

Equals Card: **£232.16**

- IV. To note transfer of funds from Unity Current Acc to Equals Card of £150 on 04.11.24 And transfer of funds from Unity Savings Acc to Unity Current Acc of £1000 on 04.11.24
- V. To note CIL payment received of £4165.64 in the Unity Current account for planning application approved on 13/03/2023 for Land West Of The Hill Syresham - Proposed new dwelling REFERENCE **WNS/2022/2010/FUL**
- VI. To note bank reconciliation dated 19/11/24 **LINK** to Bank reconciliation:
- VII. To give permission for Clerk to pay the final invoice from NPower upon receipt of invoice for a smooth transition to new supplier Engie.
- VIII. To note refund from Viking for undelivered item. The item was re-sent and new invoice received (payment details above)

RESOLVED: The above finances were noted and APPROVED

24/169 ABBEY ROAD LIME TREES. HM Proposal to pollard the lime trees in Abbey Road to reduce the overall height as they are starting to impact cables.

RESOLVED – Clerk to contact National Grid to request inspection of the trees along the row of houses which are currently touching the cables above.

24/170 PLANNING APPLICATIONS. CM Proposal to share individual planning applications when they come in on the Facebook PC page.

RESOLVED – Clerk will share new applications on our facebook page.

24/171 AGENDA. To **APPROVE** posting all agendas on the Facebook PC page when published online.

RESOLVED – Clerk will post agendas on our Facebook page when being published on our website.

24/172 OTHER INTERNAL REPORTS.

1. To receive **Swingfield Report** from **AJ** for most recent inspection.
RECEIVED and **NOTED**.
2. To receive HS2 report from **RW** following recent meeting.
RECEIVED and **NOTED**. HS2 update will be available on our website.

24/173 COUNCILLOR VACANCY. To **NOTE** update on vacancy - has been advertised with no applications received to date. Council to **APPROVE** removing the advert and leaving the vacancy open as elections are less than 6 months away.

RESOLVED

24/174 TRAINING. **APPROVE NA** attending the following training courses: Data and GDPR part 2 £42+VAT, Data and GDPR part 3 £42+VAT, Planning for Elections Training £42+VAT.

RESOLVED

24/175 WAPPENHAM ROAD BLOCKED DRAINS. To **NOTE** the following response received from West Northants Highways regarding complaint for the Wappenham Road blocked drain/flooding and decide on next steps:

“Please accept our apologies for the ongoing drainage issues that the residents of Syresham have been experiencing on Wappenham Road.

We have recently undertaken works in the area to ensure that the gullies, connections, and main drains are clear. While these are now clear and will run freely, there is an issue with the ditch into which these drains flow. The ditch is privately owned, and we have initiated enforcement action and written to several parties in the area. However, this has raised further issues regarding ownership and responsibility for the ditch. Therefore, we have decided to clear the ditch on this occasion, and Kier will be completing the works before the end of December 2024.”

NOTED – Clerk to write to West Northants Council to encourage completion at earliest convenience due to the ongoing subsidence in the Swingfield play park which is now needing repairs at a cost to the Parish Council. Clerk to investigate the flooding and pathfinder files we hold for further information relating to ditch ownership. Cllr volunteered to check the ditch to see if it has been cleared.

24/176 SWINGFIELD ROUNDABOUT. To **NOTE** Wicksteed have now been to visit the roundabout and gave the following update:

“Please pass on my thanks to Dot for attending the site meeting on Friday last week. I understand from Tom Burke; all attendees concluded the concerns surrounding the surfacing of the Swirl Roundabout is an unfortunate cause of ground subsidence due to the water running down into the play area and ending up directly under and on top of the roundabout surfacing.

I also understand that our contractor put forward a proposal of works that could be done to rectify the surfacing concerns which is to cut back into the perimeter surfacing edges and replace, and this will be a different colour wet pour to what’s existing.

Just to confirm; these works will not rectify the ground subsidence issues due to the running water into the play area, and should you wish us to complete the suggested works, we cannot guarantee their longevity. The price of the suggested works is £625.00 however as a valued customer of Wicksteed, we can offer these works at a reduced rate to the council of £469.00. The contractor has confirmed that they would be able to complete these works quite soon if you do wish to place an order.”

To **APPROVE** instructing Wicksteed to carry out the above works at a cost of **£469.00**

RESOLVED – Clerk to instruct the works. It was also noted that Cllr Dunkley and Cllr Munsey attended the site visit with Wicksteed.

24/177 GRANT APPLICATION. To consider and **APPROVE** the grant application received from The Syresham Gems. (Applications emailed to councillors prior to meeting.)

RESOLVED. Application approved for full request of £200.00

24/178 NOTICEBOARD. The School has kindly agreed for us to put a noticeboard up, discuss size, style preferences, and **APPROVE** clerk obtaining 3 quotes.

RESOLVED - The noticeboard was discussed, and it was agreed that Cllr DG would measure the space available and send a photo of the other noticeboard in the village so that the Clerk can source quotes for a similar style.

24/179 CLERKS REPORT. Clerk Professional Development CiLCA Qualification **LINK**

<https://www.syreshamparishcouncil.gov.uk/documents/1938443>

To **APPROVE** clerk to undertake the CiLCA qualification training and certification at a combined cost of £995.00 Course begins in January 2025, which will be invoiced after April 2025.

Clerk left the room whilst this item was discussed.

DEFERRED Clerk returned to the room and Cllrs confirmed they will approve paying for the CiLCA and proposed 3-year contract terms for the Clerk. Negotiations began and the Cllrs final offer is now being considered by the clerk (Clerk paying back the costs in full should the clerk leave within a 2-year timeframe).

24/180 To **NOTE** Quote received from ROB SWINFORD to Strip Ivy off the Jubilee Tree / Cut Lower branches off Sycamore tree near play structures of £340.00

To **APPROVE** instructing R Swinford to carry out the above works at a cost of £340.00

RESOLVED - Clerk to instruct the works.

9pm Suspend standing order to extend the meeting

24/181 CONSULTATION. Enabling remote attendance and proxy voting at local authority meetings. Council to **AGREE** on how the Parish Council would like to respond. This consultation seeks views on introducing remote attendance and proxy voting in local authority meetings in England. https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings?utm_campaign=Chief%2Bexecutive%2527s%2Bbulletin%2B-%2B25%2BOctober%2B2024%2B%2528Special%2Bedition%2529&utm_medium=email

RESOLVED – The Council discussed the consultation on remote attendance and proxy voting. The Council **voted against** allowing proxy voting and remote attendance.

The Clerk was authorised to complete and submit the consultation responses on behalf of the Council during the meeting to reflect this decision.

24/182 CORRESPONDENCE. To **NOTE** Parish Council correspondence:

Link to correspondence <https://www.syreshamparishcouncil.gov.uk/documents/1938443>

1) **NOTED** and agreed that the Clerk will forward the concern to the Planning Enforcement Team.

2) **NOTED**

3) **NOTED**

To **NOTE** Receipt of Grant Application for School Clock repairs – Clerk has written to applicant to advise Parish Council is responsible for the School Clock including managing and funding any necessary repairs and therefore the grant that the resident was applying for, is no longer required.

NOTED

24/183 ABBEY ROAD VERGE. To **NOTE** response received from Helen Howard at West Northants Highways: **LINK** <https://www.syreshamparishcouncil.gov.uk/documents/1938443>

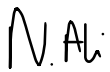
NOTED

24/184 LAND OPPOSITE POCKET PARK. APPROVAL to proceed with entering into negotiations regarding acquiring the land with the current landowners.

RESOLVED – Clerk to make initial enquiries.

DATE OF NEXT MEETING Wednesday 18th December 2024 at the **amended time of 7.00pm.**

Meeting closed 9.15pm



Nichola Ali
Syresham Parish Clerk

email: parishclerk@syreshamparishcouncil.gov.uk

Please note, this is a public meeting, and you may be filmed, recorded and published. Copies of all council papers are available to download at www.syreshamparishcouncil.gov.uk