

# SYRESHAM PARISH COUNCIL

Parish Office

Village Hall Meeting Room  
Main Road  
Syresham  
NN13 5HE

Telephone: 01280 851178

E-mail: parishclerk@syresham.com  
www.syreshamvillage.com



---

## MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 24<sup>th</sup> April 2024**

at 7.30pm in the Village Hall Meeting room, Main Road, Syresham, NN13 5HE

### Minutes

**Present:** Cllr D Dunkley (DD) (Chair), Cllr I Draper (ID) (Vice Chair), Cllr G Lowther (GL),  
Cllr C Munsey (CM), Nichola Ali (NA) (Clerk and RFO to the Council)

2 members of the public present

**24/020** To receive and approve **APOLOGIES** for absence.

**Apologies received and accepted** from RW, DG & DC  
No apologies received from HM & AJ – **Not Accepted**

**24/021** To receive and approve for signature the minutes of the meeting held on Wednesday 27<sup>th</sup> March 2024.

**RESOLVED**

**24/022** To receive **DECLARATIONS OF INTEREST** under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**

**Received from CM for item number 24/029**

**24/023 PUBLIC PARTICIPATION SESSION.** An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.

Member of the public asked who is responsible for the upkeep of the land where the new tree has been planted as it's beginning to look untidy.

Member of the public gave their views on item 24/033 on the agenda.

**24/024 MATTERS ARISING.** To note any non-actionable updates for report only.

None

**24/025** To receive the **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC.

None received.

**24/026** To consider the following **PLANNING** Applications:

Application Number	Details	Location
<b>2024/1207/FULL</b>	Proposed single storey rear extension and loft conversion with internal alterations. New Plans received. <b>Deadline for comments: 29/04/2024</b> <b>Link to application:</b> <a href="https://wnc.planning-register.co.uk/Planning/Display/2024/1207/FULL?cuuid=CD EF7121-D762-4911-AFE0-18F8DDCF9A7D">https://wnc.planning-register.co.uk/Planning/Display/2024/1207/FULL?cuuid=CD EF7121-D762-4911-AFE0-18F8DDCF9A7D</a>	Bloomfield Bungalow Crowfield Road Crowfield NN13 5TW

**RESOLVED:** It was agreed that the Parish Council would comment with the following points on the application;

\* Is there adequate space for parking, cars will potentially spill out onto the road as a result.

\* The close proximity of the well may mean it is disrupted and causes issues.

**24/027 FINANCE.**

I. To **APPROVE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
HMRC	£133.37	£0.00	<b>Direct Debit</b>	PAYE-Employer's Tax & NI payment Month 1 2024	LGA 1972 s112 (2)
Nest	£52.62	£0.00	<b>Direct Debit</b>	Pension contribution April	LGA 1972 s112 (2)
DCK Payroll	£22.50	£4.50	<b>BACS</b>	Payroll fees March 2024	LGA 1972 s111 (1)
NCALC	£244.00	£48.80	<b>BACS</b>	NA Training Courses: <ul style="list-style-type: none"> <li>• Data Protection/GDPR.</li> <li>• New Clerks Training</li> </ul>	LGA 1972 s111 (1)
Parish Clerk	£1,204.04	£0.00	<b>BACS</b>	Salaries (Month 1) incl. WFH allowance, 10 hrs overtime from JAN/FEB as previously agreed	LGA 1972 s112 (2)
NACRE	£35.00	£7.00	<b>BACS</b>	Parish Council Membership 24/25	LGA 1972 s111 (1)
Syresham Times	£100.00	£0.00	<b>BACS</b>	Annual Contribution 2024	LGA 1972 s142
MPL Tree Consultancy	£390.00	£0.00	<b>BACS</b>	Tree Survey/Report March 2024	Open Spaces Act 1906 s10
Scribe Accounts	£34.00	£6.80	<b>Direct Debit (Go Cardless)</b>	Monthly Subscription - Accounts Software	LGA 1972 s111 (1)

RoSPA Play Safety	£122.00	£24.40	<b>BACS</b>	Equipment Inspection	Open Spaces Act 1906 s10
N Power	£163.81	£32.76	<b>Direct Debit</b>	Electricity Bill 01/24-31/24 amount shown is after £26.06 in previous credit applied	PC Act 1957 S3.
PWLB	£2206.66	£0.00	<b>Direct Debit</b>	Final Loan Repayment including interest.	LGA2003 s1

II. To **NOTE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
AVG Security	£70.82	£14.17	<b>Debit Card – Equals Money</b>	Internet Security - 1 Year Subscription fee	LGA 1972 s111 (1)
Scribe Accounts	£124.00	£24.80	<b>Debit Card – Equals Money</b>	Scribe Accounts Set Up Fee – Accounts Software	LGA 1972 s111 (1)
Bluebell	£14.95	£2.99	<b>Direct Debit (Go Cardless)</b>	Telephone Line Rental	LGA 1972 s111 (1)
Northants Pressure Washing – Danny Dickson	£500.00	£0.00	<b>BACS</b>	Pressure Washing Swingfield - March 24	Open Spaces Act 1906 s10

III. Bank balances for approval

The following balances were noted:

Account ending 179 £30200.02

Account ending 166 £6259.17

IV. To note Barclays Current Account NOW CLOSED

V. To note ALL Funds successfully transferred to UNITY Trust Account with a £0 balance in Barclays Business Premium Account

**NOTED**

**25/028 OTHER INTERNAL REPORTS.**

1. To receive **Swingfield Report** from DD for most recent inspection

It was **NOTED** that DD did not carry out the inspection of the whole park but did check the roundabout following concerns to the condition of it. It was agreed that NA would contact Wicksteed to see if they will come out to inspect the roundabout.

**24/029 D Day Celebration.** To approve the **History Society's** request for £200 contribution towards holding an event on 7<sup>th</sup> June; decorations/refreshments.

<https://www.syreshamvillage.com/uploads/d-day-letter-to-pc.pdf?v=1713347049>

**RESOLVED** – It was agreed that the Parish Council would join the History Society's plans for celebrating D Day and contributing £200 towards the event.

**24/030 WEBSITE/EMAIL.**

1. **EMAIL ADDRESS FOR COUNCILLORS.** To approve the cost and format of additional email addresses for cllrs at £35 per account: [cllrsurname@syreshamparishcouncil.gov.uk](mailto:cllrsurname@syreshamparishcouncil.gov.uk)
2. **APPROVE** purchasing new signs for around the village to advertise new website and email address information for residents.

**RESOLVED** – It was agreed to go ahead with the cllrs email address as planned. CM to get price of sign and review at next meeting.

**24/031 TRAINING/EVENTS.** To approve CM to attend the following event: Unleashing the power of local councils to tackle the climate emergency - 26 June 2024 — 12.00 – 13.15

**Cost: £30.00+£2.68 Fee / +£6.54 VAT**

**RESOLVED** - It was agreed that CM would attend the event as above.

**24/032 CLIMATE CHANGE COMMITTEE.** CM to discuss **approval** of extension to the **WILDFLOWER BED SWINGFIELD**: Help will also be required to remove turf and rake area. The school can then be asked again to set seeds.

**RESOLVED** – It was agreed that CM would make the arrangements of getting volunteers together to help with this project. As a side note it was agreed that NA would follow up again with WNH regarding the ongoing flood issues at Swingfield.

**24/033 - GL** to discuss a resident request to improve the drainage around their property due to being flooded with water off the fields on a regular basis. Plans include improving the ditch at the front of the property and to lay a clay pipe to improve discharge of the water to divert it from their property – **involves a slight movement of a signpost and some improvement along the verge not on their land.**

It was **AGREED** that the Parish Council will look at Pathfinders plans and we will discuss what can be done about flooding in the local area. We will contact West Northants Highways for further guidance in the meantime.

**24/034 ASSETS REGISTER.** To **approve** amended final version of 24/25 Assets register. (Circulated to Cllrs via email)

**RESOLVED**

**24/035 Repair High Street Footpath & Sunday School Double Yellow Lines** - To discuss requesting double yellow lines to help ease parking issues outside the Sunday School. And the repair of the footpath.

It was agreed the Parish Council will contact WNH to support resident's complaint regarding the High Street footpath and request for double yellow line.

**24/036 Fly Posters.** Resident request to discuss fly posters around the village, posters advertising events too far in advance.

It was **AGREED** that NA would contact WNC for advice on how long temporary posters can stay up for, before proceeding further. It was also agreed that NA would contact the Sports & Social Club regarding the positioning of their sign on Bradbury Road as it was felt that this could be dangerous if road users were to stop and read the sign.

**24/037 GRASS CUTTING.** To note Michael Dempsy grass cutting prices will remain the same for 2024. As agreed last year we are not taking part in NO MOW MAY this year and that the usual schedule for grass cutting should resume.

**NOTED**

**24/038 Local Transport Plan.** Receive report from DD

<https://www.syreshamvillage.com/uploads/brackley-transport-study-dd.pdf?v=1713347181>

**NOTED**

**24/039 SYRESHAM TIMES.** Decide parish councils news for Syresham Times May Edition.

**RESOLVED**

**24/040 Jubilee Tree Flowerbed.** Agree to pay for the flowerbed to be tidied up and weeds removed.


**RESOLVED** – It was agreed that the Parish Council would appoint someone to carry out the work on Jubilee Flowerbed.

**DATE OF NEXT MEETING**

Thursday 16<sup>th</sup> May 2024 – Annual Parish Meeting

Wednesday 29<sup>th</sup> May - Parish Council Annual Meeting

Meeting Closed at 8.30pm



Nichola Ali  
Syresham Parish Clerk

email: [parishclerk@syresham.com](mailto:parishclerk@syresham.com)

**Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.syreshamvillage.com](http://www.syreshamvillage.com)**