

SYRESHAM PARISH COUNCIL

Parish Office
Village Hall Meeting Room
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NN13 5HE



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MEETING OF SYRESHAM PARISH COUNCIL

held on **Wednesday 26th June 2024**

at 7.30pm in the Village Hall Meeting room, Main Road, Syresham, NN13 5HE

Approved Minutes

Present: Cllr D Dunkley (DD) (Chair), Cllr I Draper (ID) (Vice Chair), Cllr C Munsey (CM),
Cllr D Green (DG) Cllr R Woolley (RW),
Cllr D Bambridge (Silverstone Ward WNC Councillor)
Nichola Ali (NA) (Clerk and RFO to the Council)

2 members of the public present

24/069 To receive and approve **APOLOGIES** for absence.

RESOLVED: Apologies received and accepted from GL due to prior engagement.

Apologies received from AJ – not accepted as received too late

Apologies received from DC – not accepted as no reason given.

No apologies received from HM – not accepted

24/070 To receive and approve for signature the minutes of the meeting held on Wednesday 29th May 2024.

RESOLVED

24/071 To receive **DECLARATIONS OF INTEREST** under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**

Received from CM regarding item number **24/075**

24/072 PUBLIC PARTICIPATION SESSION. An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the

Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.

A member of the public spoke and wanted to suggest a thank you to the postmaster for her years of service to the village and wanted to know if the parish council have plans for the post office moving forward.

24/073 MATTERS ARISING. To note any non-actionable updates for report only.

None received

24/074 To receive the **REPORT from Cllr Dermot Bambridge**, Ward Councillor Silverstone Ward, WNC.

RECEIVED – DB read his report out, this will be added to the website shortly.

24/075 FINANCE.

I. To **APPROVE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
HMRC	£95.86	£0.00	Direct Debit	PAYE-Employer's NI payment Month 3 2024	LGA 1972 s112 (2)
Scribe Accounts	£34.00	££6.80	Direct Debit	Monthly Subscription – accounts software	LGA 1972 s111 (1)
NCALC	£96.00	£19.20	BACS	Training Course – Planning GL, RW	LGA 1972 s111 (1)
Parish Clerk	£1082.88	£0.00	BACS	Salaries (Month 3) incl. WFH allowance	LGA 1972 s112 (2)
Cuttlefish Multimedia Ltd	£249.60	£49.92	BACS	.gov.uk email addresses x 10	LGA 1972 s111 (1)
Syresham Church Council	£20.00	£0.00	BACS	Agreed contribution towards electricity costs for defibrillator located at the church	Public Health Act 1936 s87
C Munsey	£92.80	£0.00	BACS	Reimburse Cllr M Munsey for flowerbed supplies.	Open Spaces Act 1906 s10

II. To **NOTE** the following payments:

Payee	Amount	VAT	Cheque No	Details	Power
Viking Safety Signs	£8.15	£1.63	Equals Card	No Camping Sign	LGA 1972 s111 (1)
Bluebell	£14.95	£2.99	Direct Debit	Telephone Line Rental	LGA 1972 s111 (1)

III. Bank balances for approval.

Unity Current Account: £4,189.06. Unity Savings Account: £25,100.02. Unity Reserve Acc: £18,400.00. Equals Card: £98.43

IV. To note transfer of funds of £3000 from savings acc to current acc.

V. To note refund of £1.98 received from Bluebell Cloud Solutions for incorrect payment taken last month.

VI. To note bank reconciliation dated 02/06/24

RESOLVED: The above finances were **APPROVED** by the Parish Council.

24/076 OTHER INTERNAL REPORTS.

1. To receive **Swingfield Report** from **DG/CM** for most recent inspection - **RECEIVED**
2. To receive Police Liaison report from **DC** – not received.

24/077 To **NOTE** that the Parish Clerk and Councillor email addresses are all set up and councillors have been provided a link to set up their individual log in. The new email addresses will now be changed on the website to reflect this and moving forward all correspondence will be via the new email address only.

NOTED

24/078 To **ACKNOWLEDGE** the RoSPA Play Safety Inspection Report for Swingfield. Report provided to Cllrs prior to meeting.

NOTED – DG to meet with Alan Hawkins to come up with a temporary solution for rotting posts on the climbing frame.

24/079 To **APPROVE** the complete adopted financial regulations by Syresham Parish Council. Emailed to Cllrs.

RESOLVED – The new Financial Regulations for 2024 were approved.

24/080 To **APPROVE** the amended Terms of Reference. Emailed to Cllrs.

RESOLVED – the amended Terms of Reference were approved.

24/081 To discuss Double Yellow Line application and recent request for the High St and note there is a deadline for all applications for this year of 1st August 2024.

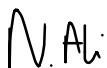
RESOLVED- It was agreed that the parish council will request the resident to gather enough evidence which shows sufficient support of the parking restrictions by other residents before the parish council can make a final decision on whether this application should be supported by the parish council.

24/082 DOG LITTER BINS. Discuss the request received from GL to have 2 dog bins in Crowfield.

RESOLVED – DB suggested the parish council request a waste bin for this location which will be supplied, fitted and emptied free of charge which can then be used for litter and bagged dog waste disposal.

DATE OF NEXT MEETING Wednesday 31st July 2024.

Meeting Closed at 8.08pm



Nichola Ali
Syresham Parish Clerk

email: parishclerk@syreshamparishcouncil.gov.uk

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.syreshamparishcouncil.gov.uk