

# Syresham Parish Council

Chairman: Mrs Dorothy Dunkley, 31 Wappenham Road, Syresham, Northants, NN13 5HQ  
Telephone: 01280 850626

Parish Clerk  
Mrs Samantha Hosking  
2 The Terrace, Biddlesden  
Brackley, NN13 5TR  
Tel: 01280 851178  
email: parishclerk@syresham.com

## AGENDA

Meeting of Syresham Parish Council to be held on **Wednesday 25<sup>th</sup> January 2023**,  
at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

1. Receive and approve apologies for absence.
2. Receive and approve for signature the minutes of the previous Parish Council meetings held on 30<sup>th</sup> November 2022, 12<sup>th</sup> December 2022, 11<sup>th</sup> and 20<sup>th</sup> January 2023.
3. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
4. Public Participation session. **(Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.)**
5. Receive update report from Cllr Dermot Bambridge, Ward Councillor Silverstone Ward, WNC.
6. Matters arising.
  - a) Whistley Wood 'No parking on the verges' signs update.
  - b) Update on Sports Field dog waste bin.
  - c) Malt Lane no lorries signage update.
  - d) TanksALot Main Road tractor training update.
  - e) Pathfinder III and Wappenham Road mud on pavement issue update.
  - f) Update on Village Gate removal and repair.
  - g) Condition of pavement near Chapel Sunday School on High Street – Cllr Munsey
  - h) Update on installation of WNC advisory 20mph signs in Syresham village.
7. i) Approval of accounts for payment:

Payee	Amount	VAT	Cheque No	Power
DCK Payroll solutions December payroll	£12.00	£2.00	101758	LGA 1972 s111 (1)
Les Hawkins and Sons Swingfield Fencing	£5,063.00	£823.00	101759	
2Commune UKLC website hosting license, support + SSL certificate management fee	£522.00	£87.00	101760	LGA 1972 s142
DCK Payroll solutions January payroll	£12.00	£2.00	101761	LGA 1972 s111 (1)
Salaries (Month 10) incl. WFH allowance	£897.94	£0	101762	LGA 1972 s112 (2)
Npower electricity 1/1-30/9/22 (revised)	£611.00	£29.14	<b>Direct Debit</b>	Parish Councils Act 1957 s3
Eurooffice printer inks	£26.92	£4.49	<b>Debit Card</b>	LGA 1972 s111 (1)
NEST pension Dec salary contributions	£25.73	£0	<b>Direct Debit</b>	LGA 1972 s112 (2)
Petty Cash*	£50.00	£0	<b>Debit Card</b>	LGA 1972 s111 (1)
HMRC gov PAYE payment month 9	£17.90	£0	<b>Debit Card</b>	LGA 1972 s112 (2)
Npower electricity 1/10-31/12/22 <b>tbc</b>	£220.02	£10.48	<b>Direct Debit</b>	Parish Councils Act 1957 s3

\*The petty cash debit card withdrawal approved in meeting on 19<sup>th</sup> October 2022, was not processed as expected, due to Clerk leave. This has not been included on the accounts. The petty cash debit card withdrawal for same amount was instead taken out ahead of this meeting.

- ii) Bank Balances for approval
- iii) Quarterly ICC check - Cllr Green.

8. Confirm section 137 2023/24 grant requests.
9. Receive recommendations of F&GP committee concerning Cemetery maintenance.
10. Confirm Clerk salary increase.
11. Approval of 2023/24 budget.
12. Approval of 2023/24 precept request.
13. Correspondence.
  - a) Email form Cllr J Marchant (Helmdon Parish Council) regarding South Northants area bus services.
  - b) Resident's email concerning the number of problem cars in the village: the challenges to pedestrians from cars parking on pavements and cars logged as SORN which should be off the public highway.
  - c) WNC Consultation on draft 2023-24 budget proposal– *deadline 31 January 2023*
14. Receive Swingfield inspection report January 2023 – Cllr J Haycock
15. Confirm new Swingfield sign details – Cllrs Green and Munsey
16. Consider request to lock the new gate to the rear of the Swingfield.
17. Discuss purchase and installation of new accessible swing and possible new play tower for the Swingfield.
18. Appointment of new Syresham Parish Police Liaison Representative.
19. Review of the Climate Change and Environment Committee's achievements and positive actions in 2022.
20. Confirm details of Community Engagement and Civility & Respect training.
21. Confirm permission for Office 365 and AVG annual renewals.
22. Consider request for S106 funds to prepare a survey of the Pimlico to Crowfield proposed Active Travel Route – Cllr Cranwell
23. Report from new Parish Footpath warden – A Hornby
24. Receive Highways information on applying for weight limit on Main Road.
25. HS2 Liaison meeting report – Clerk
26. Silverstone Liaison meeting report – Cllr Draper
27. Main Road speeding - on site meeting report – Clerk
28. Set date for village Spring litterpick – Cllr Munsey
29. Pocket Park road sign damage – Cllr Munsey
30. Discuss any matters arising from the extraordinary Parish Council meeting of 20<sup>th</sup> January 2023– regarding the potential appointment of a planning consultant in relation to the proposed Syresham Lorry Park.
31. Parish Council articles for The Syresham Times.
32. Items for inclusion in next meeting's Agenda.
33. Confirm revised Parish and Parish Council meeting dates in May 2023.
34. Consider speakers for the 2023 Parish Meeting - suggested theme; the environment.
35. Confirm date of next Parish Council meeting.



S Hosking,  
Syresham Parish Clerk

**Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.syreshamvillage.com](http://www.syreshamvillage.com)**