

# MEETING OF SYRESHAM PARISH COUNCIL

to be held on **Wednesday 29<sup>th</sup> March 2023**,  
at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

**PUBLIC PARTICIPATION SESSION.** An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.

## AGENDA

1. Receive and approve apologies for absence.
2. Receive and approve for signature the minutes of the previous Parish Council meeting held on 22<sup>nd</sup> February 2023.
3. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
4. Receive update report from Cllr Dermot Bambridge, Ward Councillor Silverstone Ward, WNC.
5. Matters arising – update only.
6. Quarterly planning update.
7. a) Approval of accounts for payment:

Payee	Amount	VAT	Cheque No	Power
NCALC Off to a Flying Start Training	£52.80	£8.80	101767	LGA 1972 s111 (1)
DCK Payroll Solutions March 2023	£12.00	£2.00	101768	LGA 1972 s111 (1)
Salaries (Month 12) incl. WFH allowance	£897.94	£0	101769	LGA 1972 s112 (2)
Microsoft Annual Subscription	£59.99	£10.00	<b>Debit Card</b>	LGA 1972 s111 (1)
Easyspace Professional email domain 2 yrs	£73.10	£12.18	<b>Debit Card</b>	LGA 1972 s111 (1)
NEST pension Feb salary contributions	£25.73	£0	<b>Direct Debit</b>	LGA 1972 s112 (2)
AVG Annual subscription	£79.99	£13.33	<b>Debit Card</b>	LGA 1972 s111 (1)
Eurooffice Printer inks and laminating pouches	£86.21	£14.37	<b>Debit Card</b>	LGA 1972 s111 (1)
HMRC gov PAYE payment month 11	£17.90	£0	<b>Debit Card</b>	LGA 1972 s112 (2)
WNC garden waste subscription - Cemetery	£55.00	£0	<b>Debit Card</b>	Litter Act, 1983 ss 5,6

b) Bank Balances for approval

8. Correspondence.
  - a) Local Government Boundary Commission West Northamptonshire ward boundary review consultation.
  - b) Resident's complaint regarding Main Road tractor training during snow and ice conditions.
  - c) Request from Syresham Primary School for a community blossom tree to be planted in Syresham.
  - d) Thank you from Footpath Wardens for gift in recognition of their service.
  - e) Crowfield resident's enquiries relating to fire hydrant maintenance and advice on benefits from SNVB.
  - f) Response from Syresham St James PCC regarding Parish Council decision on Cemetery Maintenance.
  - g) WNC consultation on variations to the Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022.
  - h) Email from resident requesting public noticeboards in Syresham.
  - i) NACRE Funding application to provide direct support for biodiversity and climate change.

9. Annual review of internal financial control.
10. Confirm new dog waste bin emptying contract.
11. Confirm who will repaint village gates on Main Road.
12. Update on older children facilities consultation leaflets – Cllr Jeskins
13. Receive Swingfield inspection report for March – Cllrs Green and Munsey.
14. Receive prices for Swingfield sign and War Memorial no parking sign.
15. Discuss plans for delivering Swingfield bank verge rewilding trial.
16. Review Community Engagement training recording and consider how suggestions could be applied.
17. Consider action plan for applying for 7.5T weight limit on Main Road and to Pimlico – Cllr Cranwell
18. Consider further action to remove abandoned road signs and sandbags from around the village.
19. Consider review of community section of the parish website.
20. Review formation of committees and working to take ownership and be responsible for groups as set out in Parish Council minutes of 28<sup>th</sup> January 2022, item 24 – Cllr Cranwell
21. Consider improvements to communication of outcomes raised by residents at meetings or through correspondence.
22. Review Community Engagement and Communications including the display of contact details for each Parish Councillor and Clerk on the website and emailing list for residents – Cllr Cranwell
23. Consider use of action plans and how to ensure proposals are concluded, including the appointment of a Councillor and/or members of the public for seeing actions through – Cllr Cranwell
24. Consider adoption of NCALC Area for Improvement form – Cllr Dunkley
25. Climate Change & Environment Committee report – Cllr Munsey
26. Consider declaring a Climate Emergency.
27. Consider joining the No Mow May scheme.
28. Receive Silverstone Traffic Management meeting report – Cllr Draper
29. Receive HS2 Liaison group meeting slides and notes from 24<sup>th</sup> February – Cllr Haycock
30. Consider Parish Council post box in Syresham - Clerk
31. Clarification of role of Parish Council in Coronation event planning.
32. Update on recent Fix My Street reports relating to blocked drains.
33. Annual Parish Meeting plans and advertising - Clerk
34. Set Village Design Statement Update meeting date.
35. Items for inclusion in next meeting's Agenda.
36. Confirm date of next Parish Council meeting.



Mrs Samantha Hosking  
Syresham Parish Clerk

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**Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.syreshamvillage.com](http://www.syreshamvillage.com)**