

EXTRAORDINARY MEETING OF SYRESHAM PARISH COUNCIL

to be held on **Monday 15th May 2023**,

at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

PUBLIC PARTICIPATION SESSION. An opportunity for the public to address the Parish Council on issues on the agenda or to raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting. Once the public participation session has ended, members of the public may not take part in the meeting.

AGENDA

1. Receive and approve apologies for absence.
2. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
3. Receive the Clerk's report on Building a Communications Strategy training.
4. Receive Local Authorities Public Engagement training recordings.
5. Review current methods of communication between the Parish Council and the public along with alternative communications options. Discuss their effectiveness in delivering various types of communications. Also, consider what is communicated and how often.
6. Review current methods of public engagement and alternative engagement options and discuss which options should be adopted and how often.
7. Consider uploading all non-confidential committee agendas and minutes to the village website along with full Parish Council minutes.
8. Devise Parish Council Strategy and Policy for Communications and Public Engagement.
9. Proposal to close the meeting to the public and press to allow discussion of private and confidential information.
10. Receive recommendations from the Staffing Committee on the appointment of a new Clerk.
11. Confirm date of next Parish Council meeting.
Annual meeting of the Parish Council Wednesday 17th May



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Syresham Parish Clerk

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Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.syreshamvillage.com